

**Contracting Authority:**  
**Chamber of Crafts Skopje**

**Skopje,17.02.2025**

**Clarification No.1**

**Response to Questions on  
the**

**CALL FOR GRANT AWARDS**

**Published under the project:**

**YOUTH EMPOWERMENT: BUILDING SKILLS, CREATING FUTURES**

**Funded by: European Union**

**Budget Line: 6.1.1 – Financial Support to Third Parties**

**Contract Number: IPA III/2024/453-365**

**Reference Number: 0302-12/44**

Бр	Questions	Answers
1.	In the Application Guide for the Call "YOUTH EMPOWERMENT: BUILDING SKILLS, CREATING FUTURES", we did not notice any information regarding the percentage allowed for human resources from the total budget (amount) to be applied for the action. Could you please provide clarification on this matter?	According to point 2.1.3 Eligibility of Costs: Costs You Can Include from the Call for Grant Awards, applicants must submit a realistic budget. The call does not define a specific percentage for human resources. We can confirm that the projection of human resources costs should be based on the actual hours spent on administration and project activities.
2.	If we allocate funds for two years in a single budget line, but in the second year the prices increase drastically – for example, transportation or bakery materials become more expensive – how should we plan the budget in such cases?	According to section 2.1.3 Eligibility of costs: costs that can be included under the Call for Grant Awards. Applicants must submit a realistic budget.

3	<p>What is the maximum number of people that can be assigned to the project and what would their roles be?</p>	<p>According to Section 2.1.3 "Eligibility of Costs": costs that may be included under the Call for Grant Awards. Applicants must submit a realistic budget. Based on the project activities you plan to implement, you should also determine the personnel required for the implementation of those activities.</p>
4	<p>What is the maximum number of students allowed to compete at the national competition? This information is needed in order to determine how many students should be selected to proceed from the municipal to the regional level, and from the regional to the national level.</p>	<p>According to point 2.1.2. Eligible actions: actions you can apply for under the Call for Proposals, Priority Theme 1, you are to select vocational fields/profiles to support students in the area of competitions. The number of the target group is determined by you.</p>
5	<p>How many mentors can a single student have? In the competitions organized by the association Diagram, each student is allowed to have only one mentor. Does this rule apply under this call as well?</p>	<p>According to Section 2.1.2 Eligible Actions: Actions eligible for application under the Call for Grant Awards, Priority Theme 1 – Promoting innovative projects and business operations of entities active in the field of secondary vocational education by supporting young people in acquiring professional skills for participation in school, regional, and national competitions in the area of enhancing vocational skills – you decide what kind of support you will provide to the target group.</p>
6	<p>When planning the actions, are we allowed to include certain parts of the text from both priority topics? (page 5)</p>	<p>According to point 2.1.2 Eligible Actions: Actions you may apply with Types of actions – a list of eligible actions is provided. This list of proposed action types is not exhaustive, but rather illustrative, and any relevant proposed actions that are not explicitly mentioned above, but are in accordance with all other eligibility criteria, will also be considered for support.</p>

		An action may refer to several or to a combination of the above-mentioned activities, with the aim of promoting modernization and innovative acquisition of skills in various vocational education disciplines.
7	Our association is interested in the Baker vocational profile. Within the scope of the planned actions, would it be acceptable to also include Food Processing Technicians and Chemical Laboratory Technicians, in addition to Bakers?	According to Section 2.1.2 Eligible Actions: Actions for which you may apply from the Call for Proposals. You may plan the activities and ensure that the results correspond to the eligible actions.
8	How many days are planned for holding the national competition? We need this information in order to plan the municipal and regional competitions with the same number of days.	According to point 2.1.2. Eligible actions: actions that may be applied for You may plan the activities and expected results in accordance with the eligible actions.
9	Within the planned 19–20 months duration of the project, are we required to implement activities every month? Or can we, for example, plan the skills-strengthening trainings to take place from May to September only?	According to Section 2.1.2 – Eligible Actions: Actions you may apply with The planning of the duration of activities will depend on the results you intend to achieve through the project. You should allocate the necessary time required to accomplish the results defined in the project.

10	<p>Procurement of raw materials for the production of bakery products and consumables needs to be carried out both for the trainings and the competitions.</p> <p>Is it permitted to conduct procurement multiple times, and where should the budget for the training be entered, since for the competitions everything is entered under a single budget line?</p>	<p>According to Point 2.1.3 – Eligibility of Costs: Costs that can be included under the Grant Award Call.</p> <p>Applicants must submit a realistic budget. In the Excel document – Annex 2, you may add budget lines as needed to develop your budget accordingly.</p>
11	<p>For conducting a training session with students, is it allowed to rent a bakery within a school for a certain period of time, or must it be a local, smaller-scale bakery?</p>	<p>According to Section 2.1.3 – Eligibility of Costs: Costs that may be included under the Call for Proposals must be realistic.</p> <p>Applicants must submit a realistic budget. To implement the activities, you must plan for actual costs necessary to achieve the intended results.</p>
12	<p>What is accepted as proof of expenditures in addition to invoices, fiscal receipts, and travel tickets?</p>	<p>After signing the grant contract, grantees will be obliged to register the project with the Secretariat for European Affairs and the Public Revenue Office.</p> <p>The project is exempt from VAT.</p> <p>For each procurement, it is necessary to possess a valid: invoice / Delivery Note or fiscal receipt, accompanied by a cash invoice.</p>
13	<p>In the section "Indicate the annual budget of your organization for the past three years" – our organization's budget consists only of membership fees, which are very small amounts.</p> <p>We have not previously received grant funding.</p>	<p>The committee will decide on the eligibility of the applicants based on the evaluation criteria.</p>

	<p>Will this negatively affect the decision on the award of a grant under the project?</p>	
14	<p>Should the project activities be related to competitions? And would we be the ones organizing them?</p>	<p>According to Point 2.1.2 Eligible Actions: actions for which you may apply, under the section Types of Activities, you can find the answer to your question. Within the framework of this call, the following indicative activities may be financed:</p> <p>Activities for organizing school-level competitions in vocational skills for the profiles listed under Priority Topic 1;</p> <p>Activities for organizing regional-level competitions in vocational skills for the profiles listed under Priority Topic 1.;</p>
15	<p>Can participating students receive mentorship support or participate in practical visits to artisans?</p>	<p>According to the Call, Priority Topic 1: Promoting innovative projects and business operations of entities active in the field of secondary vocational education by supporting young people in acquiring professional skills for participation in school, regional, and national competitions. You may plan activities that relate to supporting students in acquiring vocational skills.</p>

16	<p>In the section where “Priority 1” is mentioned in the call and where the vocational profiles (professions) are listed, there is a concern regarding the terminology—specifically the term “beautician.” The question is: what is meant by “beautician,” and which activities are included under this profession, similar to how other professions are listed?</p>	<p>Answer to your question will be provided at the following link:</p> <p>CLARIFICATION No. 1</p> <p>Clarification No. 1 to the CALL FOR GRANT AWARDS.  Contracting Authority: Chamber of Crafts Skopje  Project: Youth Empower: Building Skills, Creating Futures  Funded by: European Union</p> <p>CALL FOR GRANT AWARDS  Published under the project: Youth Empower: Building Skills, Creating Futures, financed by the European Union  Budget Line 6.1.1 – Financial support to third parties  Agreement Number: IPA III/2024/453- 365  Reference Number: 0302- 12/44</p> <p>The CALL FOR GRANT AWARDS is amended as follows:  Point 1.2: Program Objectives and Priority Areas – Specific Objective 2 and Section 2.1.2 Eligible Actions: actions you may apply for – Priority Theme 1:</p> <p>Instead of: Landscape Horticulture Technician, Beautician;  Change to: Agro- technician, Technician for Cosmetic Care and Beauty.</p> <p>All other terms and conditions of the Call for Grant Awards remain unchanged.</p>
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17	Are activities outside the country allowed?	<p>According to Point 2.1.2. Eligible Actions: Actions you can apply with</p> <p>Location – The action must take place on the territory of the Republic of North Macedonia.</p> <p>All activities must be implemented within the territory of the Republic of North Macedonia.</p>
18	How are the project-related costs exempted from VAT? Will each grantee be required to individually register their project with the Secretariat for European Affairs?	<p>Upon signing the contract, the grantees will be required to register the project with the Secretariat for European Affairs and the Public Revenue Office. The project is exempt from VAT.</p>
19	Is equipment (for example, a mixer) an eligible cost?	<p>According to Point 2.1.3 – Eligibility of Costs: These are the costs that can be included under the Call for Grant Awards. Applicants must submit a realistic budget.</p> <p>All costs should be planned based on the activities and results that you intend to implement and achieve. The justification for each cost must be provided in the Excel table – Annex 2, on the second sheet.</p>

20	What type of expenses can be classified as consumable materials (for example, would rolling pins, tools, etc. be included	According to Section 2.1.3 on Cost Eligibility: costs that can be included under the Call for Proposals. Applicants must submit a realistic budget. For the implementation of the activities, any projected costs must be duly justified in Annex 2 – the Excel budget table (second sheet).
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